

DEBONING PLANT WORKER

Number of Posts: 1

Contract Type: Full time

Employer: Boning Bvba

Job description:

Assistance in the Deboning Plant or Meat Shop. Responsibilities include:

- Preparing products for dispatch.
- Loading / unloading products onto vehicles for dispatch or relocation.
- Movement of products between storage and processing locations.
- Receipt and recording of raw materials and consumables into plant.
- Assisting in stock-checks and audits at the plant and other storage locations.
- Cleaning.

Basic Operation of Machinery & Computers. Responsibilities include:

- Loading / unloading of packing, weighing, and processing machinery
- Weighing of products and inputting data into computers.
- Production and application of labels.
- Production of delivery notes and invoices for products dispatched from stock.
- Operation of packing, weighing, and processing machinery and computers.
- Producing backups of stock data.

Collection of orders & Sales from deboning plant. Responsibilities include:

- Collecting weekly orders from clients from all sources
- Contacting regular clients whose orders for the week have not been received.
- Relaying orders with all relevant details to the Head Butcher.
- Collection of cash from cash sales, delivery to office & counting of cash.

Stock Management. Responsibilities include:

- Ensuring all products produced are correctly inserted into the stock management software.
- Ensuring daily back-ups of data from the stock management system are taken and securely stored.
- Ensuring that stock records are updated and correct.
- Producing concise weekly and monthly stock reports for the plant and other storage locations.
- Weighing and recording of discards and reporting kilos discarded by category.
- Recording movement of buggies and other returnable containers sent out with deliveries.
- Reporting on buggies and other returnable containers which do not return.
- Maintaining stocks of all required consumables, including tools and clothing, packaging materials and cleaning materials, and placing orders as necessary with the Office or direct from suppliers.
- Coordinating movements of products between storage locations and updating stock
- **Requirements :** Previous experience is considered an asset.



Please send Letter + CV in English by email to info@boning.be quoting the name of the vacancy *Deboning Plant* and the vacancy reference **14112022** in the covering email.

Applicants must be EU Nationals/other nationals who are entitled to equal treatment as EU Nationals with regards to employment (such as family members of EU Nationals) due to EU legislation & treaty rights regarding the free movement of workers.

Training provided: yes

Any assistance with accommodation/relocation: We will assist you to find suitable accommodation in **Belgium**

Salary : Eur 18,00 – Eur 20,00

How will the interviews be held? : online

Last date for applications: 31/12/23